



Erdington Hall Primary School
SUMMIT LEARNING TRUST

Dear Parents / Carers,

I hope you and your family are keeping safe and well. We are very much looking forward to welcoming all our pupils back in September.

You will have heard on the news that the Government has announced that all pupils are to be back in school in September. In order to ensure the safety of pupils and staff, the Trust have instructed us to have a staggered start for each year group. This will enable us to monitor the risk assessments in place, ensure thorough cleaning of the school and ensure the pupils follow the new structures and routines we have put in place.

We have made the decision to keep year groups as bubbles and have made plans to avoid the mixing of year groups. This involves staggered starts and ends to the school day, separate break and lunch times and allocated spaces when pupils are playing outside.

When children arrive in the mornings, they must be dropped off by an adult at the main gate on Ryland Road (unless Reception or Nursery, who can accompany children into the school grounds) and walk to the allocated playground and line up with their class teacher. Staff will be positioned on the entrance to support children. **Your child must arrive at the correct allocated time** to ensure the safety of staff and pupils.

When collecting children, **you must be on time and ensure you socially distance from other parents** on the playground.

You must not leave children in school past their designated collection time. **If you have children in different year groups, you must collect each child at the specified time** – you are able to wait in the playground between pick up times.

If you wish to talk to the teacher, you must make an appointment with the office so that a telephone call can be made to you. This is so that we reduce the contact between adults in and out of school.

We are unable to provide a breakfast club in the Autumn term as this would result in the mixing of bubbles.

Strength through Diversity | Ambition through Challenge | Excellence through Curiosity

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Summit Learning Trust. Incorporated in England & Wales, No.7348167. Registered Office Hartfield Crescent, Acocks Green, Birmingham B27 7QG

Below is a table showing the start date for your child.

	Start Date	Drop off time	Pick up time
Nursery	Monday 7 th September	Nursery will be sent separate information, depending on their morning or afternoon session allocation	
Reception	Wednesday 2 nd September	EYFS playground 9.15 – 9.20am	EYFS playground 2.50pm
Year 1	Wednesday 9 th September	Large playground 9.15 – 9.20am	Large playground 2.50pm
Year 2	Wednesday 2 nd September	Large playground 8.45 – 8.55am	Large playground 3.15pm
Year 3	Wednesday 9 th September	Large playground 9 – 9.10am	Large playground 3pm
Year 4	Monday 14 th September	Large playground 8.45 – 8.55am	Large playground 3.15pm
Year 5	Monday 7 th September	Large playground 9 – 9.10am	Large playground 3pm
Year 6	Wednesday 2 nd September	Large playground 8.45 – 8.55am	Large playground 3.15pm

I wish you and your family a lovely summer

Kind regards

Mrs W Cotterill

Principal